



VACANCY ADVERTISEMENT

The Association of Local Authorities of Tanzania (ALAT) has, in conjunction with the United Cities and Local Governments of Africa (UCLG Africa) secured a grant of 660,000 EUR from the European Union (EU), to implement the third edition of Mayors Award Scheme in Tanzania (MAS).

The MAS aims to identify and acknowledge, every year, role models in local leadership and the performance of local Councils in terms of promoting and practising effective service delivery, local economic development and good governance at subnational levels. The scheme is thus intended to promote and thereby contribute to the achievement of a performance-based, service delivery-oriented, and citizen-centred governance system that favours the emergence and consolidation of accountable, participatory and inclusive local governments.

ALAT is seeking to recruit/hire suitable persons to fill the following positions, on contract.

1) Full-time **Project Staff** to be based in Dodoma, Tanzania (Open to only Tanzanian Citizens)

- i. Project Coordinator
- ii. Finance Officer
- iii. Administrative Officer
- iv. Programme Assistant

2) Short-time **Consultants**

- i. Project Lead Advisor
- ii. Professional Conference/Business Exhibition Organiser

Details on the job specifications, educational and experience requirements of the advertised jobs are available for download from either of the following websites:

- 1) www.alat.go.tz
- 2) <https://www.uclga.org/media-news-room/news/>

Submission of Application

Please submit to the address below, your hand written application letter along with

- an update curriculum vitae;
- recent passport photograph;
- motivational letter (Not more than 1 page);
- copies of educational certificates and
- copies of proof of work/engagement experience

Only hard copy applications will be received and should be addressed and sent to:

The Secretary General
Association of Local Authorities of Tanzania (ALAT)
Room Number 108-110, Sokoine Building (President's Office Regional
Administration and Local Government (PO RALG), CDA Street
Telephone: +255-26-2323407
Fax: +255-26-2323409
Email: alat_tz@yahoo.com
P.O. Box 2049

Dodoma, Tanzania
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Please note that the application letter, curriculum vitae; motivational letter should be written in English.

The deadline for receiving applications is Monday, 22nd October 2018 at 12.00 pm, East Africa Standard Time. Only shortlisted candidates will be contacted by 31st October 2018.



EUROPEAN UNION



Association of Local Authorities of Tanzania



United Cities and Local Governments of Africa